

## ORDER FORM FOR A CONE BEAM CT TEST

Orders must be submitted at least 2 weeks in advance of the proposed installation/survey date

Order details
Company name:
Date of request:
Reason for test (see Note 1):   New equipment
☐ Relocation
☐ Modification (new tubehead or timer)
☐ Routine survey
Date of installation/modification/relocation (see Note 2):
Is an engineer to be present (not applicable for routine survey) (see Note 3): YES / NO
If YES – name of engineer to be present:
If NO – please provide engineer's name and contact telephone number:
Equipment details
Manufacturer:
Model:
Practice details
Name:
Contact:
Address:
Postcode:
Telephone number:
Email address of contact at dental practice:
Once completed, this form should be e-mailed to <a href="mailed:DXPS.Admin@ukhsa.gov.uk">DXPS.Admin@ukhsa.gov.uk</a>
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- **Note 1**: For new equipment, relocations, and modifications please include any report from the dentist's RPA which relates to the siting/shielding for this equipment.
- **Note 2**: We will not accept orders unless you have provided a date for the installation/relocation/modification which you have agreed with the dental practice. We will then arrange a mutually convenient date with you or the dental, for the tests to be carried out, following this date.
- **Note 3**: If an engineer is not going to be present for the test the following conditions must be met:
  - the engineer must be contactable by telephone, please provide details above
  - the engineer must have remote access to the software at the practice
  - the company will still be charged for the test if it cannot be completed due to problems outside UKHSA's control.
  - UKHSA reserves the right to request an engineer be present when considered necessary (eg. when testing a new model of X-ray equipment).
- **Note 4:** UKHSA cannot accept purchase orders; any received by us will be used for information only. Services will be supplied under the terms and conditions of UKHSA's contract.