



**UK Health
Security
Agency**

APPLICATION FOR RADIATION PASSBOOKS

FORM 349

Please return completed form to:
Personal Dosimetry Service, UKHSA,
Chilton, Didcot, Oxon. OX11 0RQ.
Tel: 01235 825230 E-mail: doserecords@ukhsa.gov.uk

Please use this to request radiation passbooks for employees who are Classified Outside Workers as defined in the Ionising Radiations Regulations 2017. Please note that we can only issue passbooks to employees who are classified persons and who are registered with UKHSA's Dose Record Keeping Service. There is space below to request up to five passbooks, if more passbooks are required a spreadsheet containing the below mentioned information will be acceptable.

ADDRESS for delivery
(**only** complete this if different from the address to which we normally send reports) – **The rate for Urgent Orders will apply (please see price list).**

EMPLOYER'S NAME _____

CIDI REF. NO. ("ECN") _____

Your telephone number: _____ Email: _____

PLEASE PROVIDE RADIATION PASSBOOKS FOR THE FOLLOWING EMPLOYEES:

National Insurance No.	Title (Mr, Mrs etc.)	Surname	Forenames	UKHSA use only	Tick if urgent

Signed for employer: _____ Print name: _____ Date _____

Please refer to the price list for Standard and Urgent Passbook Charges.

*Urgent orders will be despatched within one working day of the order being received at UKHSA. Passbooks will be sent by First Class Special post.